Minutes of a Meeting of Livesey Parish Council held on Thursday 8 June 2023 which commenced at 7.00pm, at Livesey Parish Hall, York Terrace, Feniscowles, Blackburn.

Present: Cllrs J Arnold (In the Chair), R Moore, K Malowana -Murphy, C Hardman, D Hardman, L Cade and Cllr J Malowana – Murphy.

**6039 Apologies for Absence**

There were apologies for absence from Cllr K Murray.

**6040 Declarations of Interest**

Declarations of interest were received from councillors in respect of the following areas: Cllr J Arnold Feniscowles Primary School. Cllr R Moore declared an interest in the Kingswood Homes Building Project and the Walton-le Dale School buses. Cllr C Hardman Immanuel Guides and Scouts. Cllr J Malowana - Murphy Livesey Parish Hall Committee, Rosebay Wood Group and St Pauls School

**6041 Minutes of the Meeting held on 11 May 2023**

**RESOLVED:** that the Minutes of the Meeting held on 11 May 2023, having been circulated, be received as a correct record, and be approved and signed by the Chairman.

**Meeting adjourned at 7.05 pm for local issues**

Details of local issues were included in the clerk’s report for information/action if required.

**Meeting reconvened at 7.30pm**

**6042 Accounts**

**RESOLVED:** that the following accounts be approved:

Clerks Salary: £ 300.00, Hall Floor Repairs: £8400.00 (already paid), Annual Insurance: £927.00 (already paid), Office Exps: £12.05.

**6043 Planning**

1)There was 1 planning application on the schedule.

* Planning Application Ref: 10/23/0416.

***Councillors had no objections to the application.***

**6044 Rosebay Wood**

Councillor Russell had not had a reply from Martin Eden of Blackburn Council as to whether there were any Section 106 monies left from the Eclipse Mill Development. The group had approximately £1200.00 in the bank that needed to be accessed by the Rosebay Committee. It was suggested that the money could be used for information boards, or a bench. This decision would be taken when the committee meet in the future.

**6045 Future Visit by the Deputy Police and Crime Commissioner**

The Chairman had spoken to the Deputy Police and Crime Commissioner and was waiting for him to agree a date.

**6046 To receive items for information**

The clerk had received no items for information.

**Exclusion of the Public and Press (at 8.05pm)**

**6047 Financial Position 8 June 2023**

The clerk had circulated to Councillors the latest financial position of the Parish Council which related to 8 June 2023.

***The financial position was noted and approved by Councillors***.

**6048 Transparency Code Information for Blackburn with Darwen Website**

The clerk confirmed to councillors that all the required information had been put on the Blackburn with Darwen Borough Council Website at the beginning of June 2023.

The following information had been included.

* Annual Governance and Accountability Guidance 2022-23
* Further Guidance and Checklist 2022-23.
* Notice of Public Rights 31 March 2023.
* The Certificate of Exemption AGAR 2022-23.
* Annual Internal Audit report 2022-23.
* Annual Governance Statement 2022-23.
* Accounting Statements 2022-23.
* Internal Audit Confirmation Letter to 31 March 2023.
* Summary Reconciliation Form to 31 March 2023.
* Receipts Form to 31 March 2023.
* Payments Form to 31 March 2023.
* Variances 2021-22 to 2022-23.
* Fixed Assets as at 31 March 2023.
* Livesey Parish Contacts 2022-23.

***Councillors noted the information that had been put on the Blackburn with Darwen website for the Financial Year 2022-23.***

**6049 Livesey Parish Hall (Update)**

There was a detail discussion on the current position of the Hall Committee which was outlined by both the Chair and Vice Chair of that Committee. Following all the information and statements the Trustees agreed the future actions proposed by the Chair and Vice Chair. More detail of the actions would be the subjects of future meetings.

**6050 Bank Mandate**

The Bank Mandate had been completed by Councillors to incorporate the new signatories, and had been presented to the bank for completion and confirmation. Signatories would need to go into Lloyds Bank with identification to be confirmed on the list. This item was still ongoing.

**6051 Queens Platinum Jubilee**

This item was ongoing and would be completed in due course.

**6052 Annual Review of Clerk’s Salary**

At this point the clerk left the meeting so that councillors could discuss the Annual Salary Review. Councillors agreed to increase the salary by 5% per annum. The clerk re-joined the meeting and thanked councillors for the salary increase.

**6053 Date and Time of Next Meeting**

**RESOLVED:** that the next meeting of Livesey Parish Council would take place on **Thursday 13 July 2023 at 7.00pm at Livesey Parish Hall York Terrace Feniscowles Blackburn.**